

OFFICIAL PROCEEDINGS  
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT  
REGULAR MONTHLY MEETING – AUGUST 14, 2018

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, August 14, 2018, at 12:00 p.m. in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, Mr. Larry M. Aisola, Jr. took the Oath of Office as Commissioner St. Bernard Port, Harbor and Terminal District. The Oath of Office was administered by Ms. Barbara Manuel, Justice of the Peace.

Roll was called.

Members present were: Mr. Harold J. Anderson, President; Rev. Henry Ballard, Jr., Vice President; Ms. Cheri C. Quigley, Treasurer and Mr. Larry M. Aisola, Jr., Commissioner. Absent was Mr. William T. Bergeron, Commissioner.

Also present were Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Mr. Ricky Melerine, Project Manager Assistant; Mr. Sal Cusimano, Research and Administrative Assistant; Mr. Todd Fuller, Associated Terminals; Mr. Rezano Bailey, Bailey's Management; Mr. Charlie Dirks, Arthur J. Gallagher & Co.; Mr. Dan Murphy, Infinity Engineering; Mr.'s Mark Melancon and Rick Bauer, Intelligent Transportation System; Mr. Jim Simmons, N-Y Associates; Mr. Ray Garofalo, State Representative and Mr. Joey DiFatta, St. Bernard Sheriff's Office.

President Anderson announced that the floor was open for nominations for the office of Secretary.

Rev. Ballard nominated Mr. Bergeron for the position of Secretary. Ms. Quigley seconded the nomination. President Anderson closed nominations and after asking for public comment, called for the vote.

The Board voted two (4) yeas to elect Mr. Bergeron Secretary by acclamation.

President Anderson asked if there were any public comment in accordance with R.S. 42:14 (D). Not hearing from anyone, he continued with the meeting.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on July 10, 2018.

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a lease with Turner NOLA Productions, Inc. for 6301 Paris Road, Chalmette, La.

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved the Fifth Lease Amendment to Associated Terminals of St. Bernard's Master Lease adding Violet Terminal's Berth 2 for One (1), one-year term, effective August 16, 2018, additional rent for the term \$150,000.

President Anderson informed the Board that Request for Proposals were received in the Port office on Thursday, August 2, 2018, at 2:00 p.m. for the Boasso Air-conditioning Duct Repairs 2018 project. The RFP's were as follows:

<u>Contractor</u>	<u>Quote</u>
Boasso Construction	\$65,495.00
Al-Ko Air Conditioning	\$78,750.00
Bruno Air Conditioning	\$84,020.00
MJ Metal Construction	\$87,059.00
Xcel Air Conditioning	No Response
D&S Air Conditioning	No Response

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to award the RFP to Boasso Construction in the amount of \$65,495.00. Rev. Ballard asked that it be put on record that Boasso Air-Conditioning Duct Repairs 2018 project is for the Port's tenant Boasso America and is not the same company as Boasso Construction.

President Anderson recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales discussed the Operating Budget, Professional Services, Capital Budget, Balance Sheet and Lessees' Arrears. The Board asked that Mr. Heaphy meet again with Hamilton Enterprise in regard to their outstanding debt and vacating the premises. Mr. Heaphy will arrange another meeting. The Board discussed the Finance Report. President Anderson thanked Mr. Gonzales for his report.

President Anderson recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy updated the Board on the upcoming FY 2017-2018 Audit and the State of the Port 2018 Address being hosted by the International Freight Forwarders. Mr. Heaphy then recognized Mr. Roche who reported on future construction projects. The Board discussed the Executive Director's Report. President Anderson thanked Mr. Heaphy for his report.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved the following resolution for the System Survey and Compliance Questionnaire required by the Legislative Auditors:

RESOLUTION

WHEREAS, it is a requirement of the Legislative Auditor of the State of Louisiana that the book of the St. Bernard Port, Harbor and Terminal District be audited annually, and

WHEREAS, as a required part of the audit, a System Survey and Compliance Questionnaire is to be completed by the administrative staff, and

WHEREAS, this questionnaire when completed must be adopted by the governing body of the District,

NOW, THEREFORE BE IT RESOLVED, that the St. Bernard Port, Harbor and Terminal District move to adopt the Systems Survey and Compliance Questionnaire and present it and a copy of this resolution to our auditors.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas:	4
Nays:	0
Absent:	1
Abstaining:	0

The resolution was declared to be adopted on this 14th day of August, 2018.

/s/ William T. Bergeron, Secretary

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a resolution to prepare and submit an application to the Louisiana Port Construction and Development Priority Program relating to the Arabi Terminal-Chalmette Slip Dock 2 Section D Warehouse Floor Rehabilitation project:

Arabi Terminal-Chalmette Slip Dock 2 Section D  
Warehouse Floor Rehabilitation

## RESOLUTION

A Resolution authorizing the St. Bernard Port, Harbor and Terminal District to prepare and submit an application to the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

WHEREAS, St. Bernard Port, Harbor and Terminal District has a need for port improvements; and

WHEREAS, St. Bernard Port, Harbor and Terminal District desires to apply for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the St. Bernard Port, Harbor and Terminal District is fully aware of its obligations under said Statute; and

WHEREAS, St. Bernard Port, Harbor and Terminal District is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute,

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard Port, Harbor and Terminal District as follows:

Section 1. That St. Bernard Port, Harbor and Terminal District acknowledges that a formal application will be prepared and submitted to the Louisiana Port Construction and Development Priority Program.

Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project St. Bernard Port, Harbor and Terminal District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute.

Section 3. That Drew M. Heaphy, Executive Director is hereby designated Authorized Representative for St. Bernard Port, Harbor and Terminal District to effect the preparation of an application to the Louisiana Port Construction and Development Priority Program for funding assistance of a port improvement project.

Section 4. That said Authorized Representative's responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the St. Bernard Port, Harbor and Terminal District.

This 14th day of August, 2018

/s/ William T. Bergeron, Secretary

/s/ Harold J. Anderson, President

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved a resolution authorizing the Executive Director to sign the Cooperative Endeavor Agreement with the Division of Administration, Facility Planning and Control for the Rehabilitation of Chalmette Slip, Planning and Construction, St. Bernard project (No. 36-P20-17-01):

Parish of St. Bernard  
FP&C Project No. 36-P20-17-01

## RESOLUTION

### ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

WHEREAS, the St. Bernard Port, Harbor and Terminal District of the State of Louisiana recognizes the granting by the State of Louisiana funds to improve the Port of St. Bernard; Rehabilitation of Chalmette Slip, Planning and Construction (St. Bernard), FP&C Project No. 36-P20-17-01, and

WHEREAS, the economic development of the entire area will be enhanced, and benefit the Parish of St. Bernard and the State of Louisiana, and

WHEREAS, the Board of Commissioners of the St. Bernard Port, Harbor and Terminal District acting as the governing authority of said District, empowers its Executive Director to sign the Cooperative Endeavor Agreement between the State of Louisiana, Division of Administration, Office of Facility Planning and Control and the St. Bernard Port, Harbor and Terminal District for Rehabilitation of Chalmette Slip, Planning and Construction (St. Bernard), FP&C Project No. 36-P20-17-01, and

NOW THEREFORE BE IT RESOLVED, that the Executive Director is further authorized and empowered, for and on behalf of the District and in its name to take any other action and sign request for State disbursements and any other documents which he may deem appropriate.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:	4
NAYS:	0
ABSTAINING:	0
ABSENT:	1

And this resolution was declared adopted on this the 14<sup>th</sup> day of August, 2018.

/s/ William T. Bergeron, Secretary

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to Advertise for Bids for Surplus Items.

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director, as a result of the completed review by Administration of the submitted Statements of Qualifications, to engage McGriff, Seibels & Williams, Inc. as Agent of Record.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to enter into a professional services contract with Volkert, Inc. for engineering services relating to the Reconstruction of Chalmette Slip project. Not to exceed \$1.8M.

On motion of Ms. Quigley, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved authorization for the Executive Director to negotiate with Michael Navis to purchase Lot C-1, Violet, Louisiana.

On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approve to convene Executive Session at 2:37 p.m. to discuss litigation relating to the expropriation of the Violet Dock Port, 34<sup>th</sup> Judicial District Court, Case #116-860.

On motion of Rev. Ballard, seconded by Ms. Quigley, the Board unanimously approved to reconvene Regular Session at 2:59 p.m.

President Anderson asked if there was any Old Business, not hearing from anyone, he continued with the meeting.

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President Anderson asked if there was any New Business. Rep. Ray Garofalo addressed the Board and congratulated Mr. Aisola on his appointment to the Board of Commissioners. He also thanked the Board of Commissioners, Administration and staff for all the hard work they do at the Port. Rep. Garofalo also offered a special thank you to Mr. Elton J. LeBlanc for all the years he served on the St. Bernard Port, Harbor and Terminal District Board of Commissioners.

On motion of Rev. Ballard, seconded by Ms. Quigley, the meeting was adjourned.

/s/ William T. Bergeron, Secretary